

# EL PASO COUNTY SHERIFF'S OFFICE



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*John D. Colman*  
COUNTY CLERK  
EL PASO COUNTY, TEXAS

## CIVIL SERVICE COMMISSION

### REGULAR MEETING MINUTES

1:30 P.M. MONDAY, JULY 6, 2015

SHERIFF'S HEADQUARTERS

3850 JUSTICE ROAD

SHERIFF'S CONFERENCE ROOM

EL PASO, TEXAS 79938

**Chair**  
**Fermin Acosta Jr.**

**Commissioners**  
**John D. Colman**  
**Maria Elvira Williams**

#### OPEN MEETING

The meeting was called to order at 1:30 p.m. Staff present were Marilyn Mungerson from the County Attorney's Office; Michelle Cochran, Melissa Laibinis, and Hana Dear from the Human Resources Department; Sheriff Wiles, Chief Sylvia Aguilar, Chief Tom Whitten, Bill Ellis, and Holly Lytle from the Sheriff's Office; Jose Marrufo from EPCSOA; and Detention Officer Oscar Marquez.

#### PUBLIC COMMENT

No public comment.

#### APPROVE – CONSENT AGENDA

**JULY 6, 2015**

**MOTION #1 (ITEM #1)**

Approve the minutes of the Special Meeting for the Sheriff's Civil Service Commission on June 1, 2015.

On this day, on motion of Commissioner Colman, seconded by Commissioner Williams, it is the order of the Commission to approve this item. The motion carried by majority vote of the commission.

VOTE: YES – Commissioner Colman, Commissioner Williams

NO – None

NO VOTE: Chair Acosta

## REGULAR AGENDA

**JULY 6, 2015**

### **MOTION #2 (ITEM #2)**

Notify the Commission of the appeal letter of termination on Detention Officer Carlos Franco, Internal Affairs Case Number SO 15-003 JA. The matter will be heard by an independent arbitrator; therefore waiving the right to appeal to the Civil Service Commission.

No action taken.

**JULY 6, 2015**

### **MOTION #3 (ITEM #3)**

Discuss and take appropriate action regarding changes to Exempt Employees in Chapter 2, Section 5, Subsection 2.5.01 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

On this day, on motion of Commissioner Williams, seconded by Commissioner Colman, it is the order of the Commission to approve this item. The motion carried by majority vote of the commission.

VOTE: YES – Commissioner Colman, Commissioner Williams  
NO – None  
NO VOTE: Chair Acosta

**JULY 6, 2015**

### **MOTION #4 (ITEM #4)**

Discuss and take appropriate action regarding changes to Vacation Leave in Chapter 5, Section 3, Subsection 5.3.05 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

On this day, on motion of Commissioner Colman, seconded by Commissioner Williams, it is the order of the Commission to approve this item. The motion carried by majority vote of the commission.

VOTE: YES – Commissioner Colman, Commissioner Williams  
NO – None  
NO VOTE: Chair Acosta

**JULY 6, 2015**

### **MOTION #5 (ITEM #5)**

Discuss and take appropriate action regarding changes to Promotional Procedures in Chapter 11, Section 3, Subsection 11.3.01 through 11.3.07 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

On this day, on motion of Commissioner Colman, seconded by Commissioner Williams, it is the order of the Commission to approve this item. The motion carried by majority vote of the commission.

VOTE: YES – Commissioner Colman, Commissioner Williams  
NO – None  
NO VOTE: Chair Acosta

**MEETING ADJOURNED**

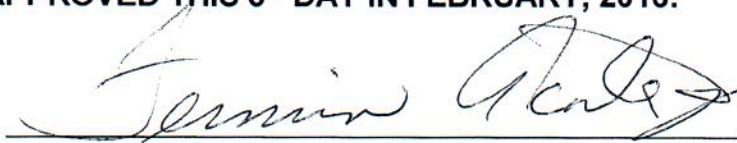
**JULY 6, 2015**

**MOTION #6 (ITEM #6)**

On this day, there being no further business to discuss, Commissioner Colman moved to adjourn the meeting at 1:49 p.m., seconded by Commissioner Williams. The motion carried by majority vote of the commission.

VOTE: YES – Commissioner Williams, Commissioner Colman  
NO – None  
NO VOTE: Chair Acosta

**EXAMINED AND APPROVED THIS 8<sup>th</sup> DAY IN FEBRUARY, 2016:**



FERMIN ACOSTA JR., CHAIR



HANA DEAR, RECORDING SECRETARY